

## **Joint Activities Policy**

Created 11/13/2017

Revised 9/15/2023

### Chapter/Summit Chapter Version

Each chapter should act independently of other chapters while following the local chapter by-laws as well as the by-laws and guidelines set forth by Modern Woodmen's Board of Directors, National Secretary and the Fraternal Department.

As a semi-autonomous entity, each chapter receives a chapter charter, tax identification number and chapter bank account. The chapter must be led by an activities coordinator and chapter board. Establishing a chapter board is a vital part of having a well-run, effective and relevant chapter.

Chapter activities serve as a benefit for both beneficial and social members of Modern Woodmen. Local chapters are encouraged to hold regular monthly activities.

To maintain its independence, a majority of a chapter's activities during the year should be held separately from any other chapter or youth club. However, the Fraternal Department recognizes that, on occasion, holding a joint activity may be ideal and/or necessary.

A joint activity consists of more than one chapter and/or youth club coming together to meet on the same day, at the same time and in the same space. If a joint activity is held:

- Leaders' would complete activity request and report forms for each chapter/youth club.
- The activity report would reflect what portion of the total cost was covered by each chapter/youth club.
- Each chapter/youth club would capture attendance for its members and their guests separately.

### Youth Club Version

To maintain its independence, a majority of a youth club's activities during the year should be held separately from any other youth club or chapter. However, the Fraternal Department recognizes that, on occasion, holding a joint activity may be ideal and/or necessary.

A joint activity consists of more than one youth club and/or chapter coming together to meet on the same day, at the same time and in the same space. If a joint activity is held:

- Leaders' would complete activity request and report forms for each chapter/youth club.
- The activity report would reflect what portion of the total cost was covered by each chapter/youth club.
- Each chapter/youth club would capture attendance for its members and their guests separately.