

## **Wreaths Across America Volunteer Registration Instructions for Modern Woodmen Sponsored Sites**

This is a step-by-step guide for registering as a volunteer with Wreaths Across America. Wreaths Across America requires all volunteers to register prior to the event.

### **Website for Sponsored Locations:**

[www.wreathsasscrossamerica.org/modernwoodmen](http://www.wreathsasscrossamerica.org/modernwoodmen)

#### **1. Click "Volunteer"**



2. Select the sponsored site you would like to volunteer at from the list.
3. Complete the registration form.
  - a. Under "I plan to attend with" section, select "My WAA Sponsorship Group." The Modern Woodmen group will automatically be filled in.
  - b. Provide your name and email address.
  - c. If you are registering for more than one person, click "+Another Contact" and enter their information.

REGISTER TO VOLUNTEER

I Plan To Attend With

☐ Friends and Family

☒ My WAA Sponsorship Group

☐ My Company or Organization

☐ Just Myself

☐ Other

ModernWoodmen - Modern Woodmen

Total Size of My Party

Attending to Honor and Remember All or a Specific Veteran

☒ All Veterans

☐ A Specific Veteran or Loved One

Please provide contact information below for yourself or anyone you'd like to invite to this event to receive up-to-date event day details and announcements.

Contact Name

Contact Email

+ANOTHER CONTACT

☐ By submitting this registration form, I acknowledge and agree to Wreaths Across America's ('WAA') [Terms and Conditions](#) and [Privacy Policy](#). I understand that WAA may use photography taken in association with National Wreaths Across America.

SUBMIT MY REGISTRATION

4. Click "Submit my registration"

Each Wreaths Across America partner cemetery will have a Location Coordinator appointed by Wreaths Across America. The Location Coordinator will reach out to each registered volunteer prior to the day of the programming to provide additional information. *It is recommended that volunteers register early, as late registrants may miss out on important information.*

## **Volunteer Registration Instructions for Wreaths Across America Partnership Sites NOT Sponsored by Modern Woodmen**

**Website for all Wreaths Across America partnership locations:**

<https://www.wreathsassacrossamerica.org/About/LocationAndGroupSearch>

1. Search for locations by city, state, zip, county, or location code.
2. Click "View" on the location information, which will take you to that location's dedicated web page.
  - a. Wreaths Across America partners with over 5,000 locations across the United States. If your search does not provide results, it may mean there isn't a partnered cemetery in that area.
3. Click "Volunteer" and complete the registration form.
  - a. In the "I Plan to Attend With:" section, click on "My WAA Sponsorship Group"
  - b. In the "Choose Your WAA Group or Company" type in "Modern Woodmen."
  - c. Select "Modern Woodmen-Modern Woodmen" after it populates.
  - d. Provide your name and email address.
  - e. If you are registering for more than one person, click "+Another Contact" and enter their information.

The screenshot shows a web form titled "REGISTER TO VOLUNTEER" with a red header bar. The form contains several sections:

- I Plan To Attend With:** A list of radio button options: "Friends and Family", "My WAA Sponsorship Group" (highlighted with a green box), "My Company or Organization", "Just Myself", and "Other".
- Choose Your WAA Group or Company:** A text input field containing "ModernWoodmen - Modern Woodmen" (highlighted with a green box).
- Total Size of My Party:** A text input field.
- Attending to Honor and Remember:** Radio button options: "All Veterans" (selected) and "A Specific Veteran or Loved One".
- Contact Information:** A section with the text "Please provide contact information below for yourself or anyone you'd like to invite to this event to receive up-to-date event day details and announcements." followed by input fields for "Contact Name" and "Contact Email".
- +ANOTHER CONTACT:** A red button.
- Terms and Conditions:** A checkbox with the text: "By submitting this registration form, I acknowledge and agree to Wreaths Across America's ('WAA') [Terms and Conditions](#) and [Privacy Policy](#). I understand that WAA may use photography taken in association with National Wreaths Across America."
- SUBMIT MY REGISTRATION:** A red button at the bottom.

4. Click "Submit my registration"

Each Wreaths Across America partner cemetery will have a Location Coordinator appointed by Wreaths Across America. The Location Coordinator will reach out to each registered volunteer prior to the day of the programming to provide additional information. *It is recommended that volunteers register early, as late registrants may miss out on important information.*